



Fine Printing, Graphics & Photocopying

UPDATED JUNE 2010

FILE TRANSFERS TO REPROMAGIC FTP Site:

Site URL: <ftp://ftp.repromagic.com>

Site: IP Address- 67.155.213.254

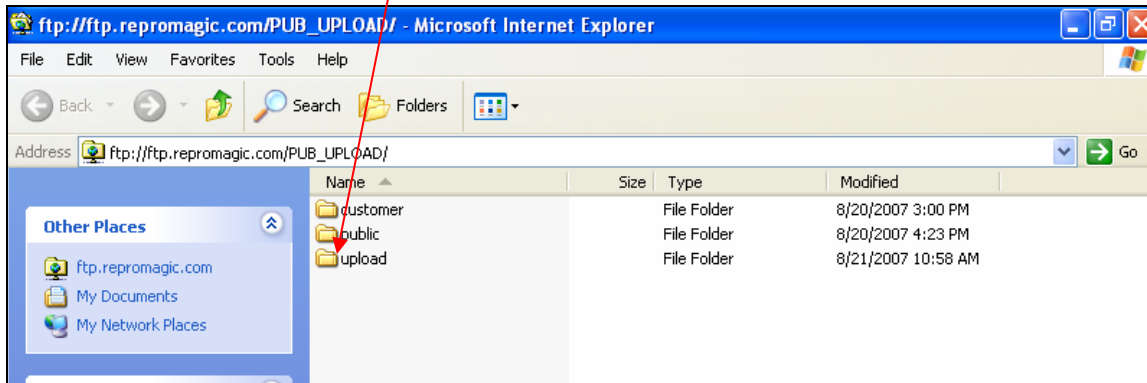
Username: none required

Password: none required

Please note that you cannot transfer entire folders. If you have multiple files to send, we recommend that you compress them into a single **.sit**, **sitx** or **.zip** file.

MAC users must use an ftp transfer program like **Fetch**, **Transmit**, or **CyberDuck**. Using **IE**, **Firefox** or **Safari** will not work from a **MAC**.

2. **PC** users can use Internet Explorer. Type <ftp://ftp.repromagic.com> into the address window of your browser. Double click on **PUB_UPLOAD** folder, then double click on **UPLOAD** folder. Drag and drop your files into the upload folder. You must be inside the upload folder in order to upload your files.



Using Internet Explorer, **Version 7 or newer?** You will see a message after reaching the ftp site that reads “To view this FTP site in Windows Explorer, click **Page**, and then click **Open FTP Site in Windows Explorer**”. You must do this in order to view our ftp Upload folder and copy files to it.

Please see page two for other options!

OTHER OPTIONS:

1. Go to www.yousendit.com and register for a free account. Type in our email address: orders@repromagic.com and send your file. We **will** receive a notification that the files have been uploaded, but you still need to contact us to confirm that we have downloaded them!

4. **MAC USERS:**
If on a MAC, Using IE, Safari, Firefox or any other browser will **not** allow you to upload files to our ftp site. Instead, **use Fetch, Transmit, Cyberduck** or another ftp transfer software. Using one of these types of ftp programs, create a direct link to our ftp server.
 - a. Set up a profile called ReproMagic FTP
 - b. Address: <ftp://ftp.repromagic.com>
 - c. Login anonymously (no username or password required)
 - d. Click on **PUB_UPLOAD**, and then click on **UPLOAD** folder. Transfer files to **UPLOAD** folder.
 - e. You **MUST** contact us upon completing a file transfer. **WE WILL NOT RECEIVE AN AUTOMATIC NOTIIFICATION!!**

www.repromagic.com

Please note the link to our ftp site has been disabled, therefore files cannot be uploaded directly through our web site.

Do not use **email** to send us files over 5 mb. If **under** 5 mb, you may send files to our prepress department, at orders@repromagic.com, and cc your Account Manager.